

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

October 23, 2007

PRESENT

C.W. Colladay
J. Deleo
O. Garrett
P. Rodriguez

ABSENT

G. Destache

GUESTS

S. Stout

STAFF

R. Mann
A. Harnden
M. McCullough
K. Caldwell

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the September 21, 2007 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as written. Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the September 2007 invoices. Director Rodriguez seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

The Board asked staff to address the following items:

Page 11 Change Budget Heading to reflect 2007-2008

Page 20 Do we have the authority to overpay an individual line item even though it doesn't exceed the total budget?

Page 22 Was a letter sent to see if there were any other expenses before closing project fund?

Page 23 Why is school mitigation fee not paid?

Page 29 Change name from Owen Grant to Owen Garrett

ACTION: Note and file.

Director Deleo joined the meeting at this time.

b. Bad Debt Write-Off – None.

The Board directed staff to make a spreadsheet that reflects all liens by Route with date and dollar amount.

7. Calco Insurance Brokers & Agents, Inc. – Insurance Rider.

ACTION: Director Rodriguez moved to approve additional insurance rider. Director Garrett seconded. Motion carried unanimously.

8. Sycamore Creek CFD #1.

a. Project Update – Steve Stout reported that there we no sales in October and they lost two sales in September. There is no interest in lots or multifamily areas. Steve reported that they started grading on the commercial site and the reservoir is complete.

b. 1526 houses to be built. 991 houses occupied to date. 65% complete.

9. Empire Capital “The Retreat CFD #3”.

a. Project Update – None.

b. 527 houses to be built. 438 houses occupied to date. 83% complete.

10. KB Home “Painted Hills” Project.

a. Project Update – None.

b. 204 houses to be built. 204 houses occupied to date. 100% complete.

11. KB Home “Canyon Oaks” (Painted Hills No. 2).

a. Project Update – None.

- b. 30 houses to be built. 16 houses occupied to date. 53% complete.

12. Shea Homes “Trilogy” Project.

- a. Project Update – None.

The Board asked staff to verify the house due to page 43 showing 1266 houses to be built.

- b. 1317 houses to be built. 1234 houses occupied to date. 97% complete.

13. Ranpac “Toscana” Project.

- a. Project Update – Sam Yoo reported via email there are no new updates at this time.
- b. 1443 estimated houses to be built.

14. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).

- a. Project Update – None.

15. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – None.

16. Water Utilization Reports. – Note and file.

The Board directed staff to look into a way to measure water going into tanks versus the water being used. The Board also asked staff to review, verify and update charts on pages 47, 49 and 51 and for the Engineering Committee to convene to review.

17. Committee Reports.

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – Director Deleo reported that the Temescal Community Faire was a huge success with over 10,000 food tickets sold and the estimated attendance at 6,000 people. Director Deleo also reported that the County of Riverside has a gang task force that is requesting citizens to take photos of graffiti and forward it to them so that they may determine if it is local taggers or gangs coming into the Community. Director Deleo also reported that Corona Norco School District is still looking at site by Trilogy for school. They have abandoned the Ali Sahabi site as it was determined the site contains arsenic.

The Board and Counsel discussed at length the recent Brown Act meeting that was attended by Directors Deleo, Rodriguez and Garrett and how to handle agenda items that could pose a possible conflict of interest. The Board concurred that if a Board member elects to participate in discussion of an agenda item which they will not be voting on due to a conflict of interest, they must leave the Board table and address the remaining Board members from the audience as well as abstain from the vote.

18. General Manager's Report.

- a. General Manager's Report – Note and file.
 1. Proposal to provide environmental review of future well site sewer lift station
ACTION: This item was tabled until the December 2007 Board Meeting.
 2. Discussion to consider writing letter in favor of proposed development on Clendenen quarry site.
ACTION: This item was tabled until the December 2007 Board Meeting.
 3. Consideration of capacity sale policy.
ACTION: This item was tabled until the December 2007 Board Meeting.
 4. Report & discussion on Clay Canyon & Butterfield.
- b. Operations Report – Note and file.

19. District Engineer's Report.

- a. Status of Projects – Note and file.

20. District Counsel's Report.

21. Seminars/Workshops.

22. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of September was distributed to each Director along with the Agenda.

The Board unanimously agreed to add the Glatfelter Claims Management, Inc. Insurance Claim as an emergency item to the agenda.

- a. Glatfelter Claims Management, Inc.

ACTION: Director Garrett moved to deny the claim and let our Insurance Company handle. Director Deleo seconded. Motion carried unanimously.

23. Adjournment.

There being no further business, the October 23, 2007 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:45 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____